

**ALASKA LABOR RELATIONS AGENCY**

**Minutes of Annual Business Meeting**

**Friday, January 21, 2022, 10:00 AM**

**Location: Zoom**

1. CALL TO ORDER (Chair Paula Harrison)  
Meeting called to order.

In Attendance:

ALRA board members: Paula Harrison, Justin Mack, Dennis Dewitt, Tyler Andrews, Patty Burley

ALRA staff: Nicole Thibodeau, Katherine Moody

Ethics Lawyer: Kevin Higgins

2. INTRODUCTION FROM NEW BOARD MEMBERS AND STAFF  
ALRA board members introduced themselves. ALRA staff introduced themselves.
3. ETHICS PRESENTATION by AAG, Kevin Higgins  
Kevin Higgins presented on the Executive Branch Ethics Act
4. APPROVAL OF MINUTES (from January 16, 2020, business meeting).  
Action to approve minutes: motion was made and carried
5. OLD BUSINESS
  - A. CASE OVERVIEW  
The board heard an overview of the agency's cases
  - B. BUDGET  
The board heard an overview of the agency's two previous fiscal years, the current fiscal year, and an update on projections for the next fiscal year.
  - C. TRAINING UPDATE  
The board heard an overview of the training agency staff completed in 2020 and 2021.
  - D. ALRA CONFERENCE 2021 UPDATE  
The board heard that agency staff attended the ALRA 2021 conference over zoom.
6. NEW BUSINESS
  - A. ADMINISTRATIVE UPDATE  
The board heard that the agency has switched entirely to Prolaw for a case management database. The board also heard that the agency currently has a vacancy, the hearing officer position, and about equipment agency staff had purchased for the hearing room.
  - B. TRAINING UPDATE  
The board heard that due to the staff vacancy, there may be money in the budget for training for the new hearing officer.

C. ALRA CONFERENCE 2022

The board heard that staff has requested funds to attend the ALRA conference in 2022 in Vancouver, Canada.

D. BOARD MEMBER UPDATE

Agency staff reviewed the current board member roster.

E. FINANCIAL DISCLOSURE REMINDER

Agency staff reminded board members to file financial disclosures with APOC.

F. SCHEDULING NEXT BOARD MEETING

Board members opted to schedule meeting at a later date.

7. PUBLIC COMMENT

There were no public comments.

8. EXECUTIVE SESSION, if needed

No executive session was necessary.

9. ADJOURNMENT OF PUBLIC MEETING

The meeting was adjourned.

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