

**State of Alaska**  
**Division of Vocational Rehabilitation**  
**Community Rehabilitation Providers (CRPs)**  
**Service Definitions, Requirements and Rates**

The rates listed are the maximum hourly rate after probation is completed. Probation and probationary rates are determined according to the CRP's education and experience, training and performance. This list pertains to *new CRPs effective 1/01/20* or other eligibility criteria as determined by the CRP Specialist. Current CRP's rates will remain as negotiated.

Service	Definition	Requirements	Maximum Hourly Rate
<b>On-the-Job Evaluation</b>	<p>A technique where an individual performs the actual job duties in a real job situation. The employer, in coordination with the CRP, supervises and evaluates performance. There is a predetermined beginning and ending date. This activity may or may not result in employment.</p> <p>Often referred to as a Community Based Assessment.</p>	<p>National Certificate in Employment Services (CES), <i>or</i></p> <p>Certification as a Vocational Evaluator (CVE), Professional Vocational Evaluator (PVE) or Certified Rehabilitation Counselor (CRC), <i>or</i></p> <p>Certification as an Employment Support Professional (CESP) <i>and</i></p> <p>Experience conducting on-the-job evaluations or similar employment related services and/or relevant education.</p>	\$85
<b>Situational Assessment</b>	<p>An assessment process for evaluating work-related behaviors in a controlled environment. Although any type of task or situation may be used, actual work is frequently used to add relevance.</p> <p>The situational assessment is distinguished from other types of assessments due to the ability of the evaluator or CRP to control and vary the task so an individual can be assessed under a variety of conditions or situations.</p>	<p>National Certificate in Employment Services (CES), <i>or</i></p> <p>Certification as a Vocational Evaluator (CVE), Professional Vocational Evaluator (PVE) or Certified Rehabilitation Counselor (CRC), <i>or</i></p> <p>Certification as an Employment Support Professional (CESP) <i>and</i></p> <p>Experience conducting situational assessments or similar employment related services and/or relevant education.</p>	\$85
<b>Preliminary Assessment</b>	<p>Services that assess an individual's level of function in any of the following areas: vocational, social, medical, personal, intellectual or financial. This may include the intake interview process in a rural or remote area.</p>	<p>Experience providing intake interviews or similar service or experience. Must be familiar with AK DVR and the VR process.</p>	\$85
<b>Discovery</b>	<p>An intensive process that allows us to fully get to know people in settings where they are most apt to be themselves. Discovery results in a comprehensive biographical profile of an individual clearly identifying their unique needs and potential employment options including conditions that may be necessary for them to retain employment.</p>	<p>Completion of Discovery Training.</p> <p>Training information is available at: <a href="http://www.griffinhammis.com">www.griffinhammis.com</a> or the Customized Employment Certification through UAA/CHD at <a href="https://aktclms.org">https://aktclms.org</a>.</p>	\$85

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<b>Vocational Evaluation</b>	<p>This is a comprehensive process in which individuals and evaluators or CRPs work together to identify and evaluate an individual's vocational interests, abilities, strengths, weaknesses, aptitudes and functional strengths and limitations relative to an individual's vocational goal.</p> <p>Vocational evaluation may include standardized paper and pencil tests, work samples, job analysis, interviews, situational assessments and reviewing and interpreting medical records.</p> <p>Psychological, social, medical, vocational, educational, cultural and economic data are incorporated into the evaluation process.</p>	<p>Certification as a Vocational Evaluator (CVE), Professional Vocational Evaluator (PVE) or Certified Rehabilitation Counselor (CRC).</p>	\$100
<b>Job Readiness Training</b>	<p>Services that prepare an individual for the world of work. Includes learning appropriate work behaviors such as grooming, hygiene, arriving to work on time, response to correction, work pace, etc.</p>	<p>National Certificate in Employment Services (CES), <i>or</i></p> <p>Certification as an Employment Support Professional (CESP) <i>and</i></p> <p>Experience providing job readiness training or similar employment related services and/or relevant education.</p>	\$85
<b>Job Search Assistance</b>	<p>Activities that support and assist an individual in searching for and/or obtaining an appropriate job. Job search assistance may include help in resume preparation, identifying appropriate job opportunities, developing interview skills, and making contacts with companies on behalf of the consumer and the DVR counselor.</p>	<p>National Certificate in Employment Services (CES), <i>or</i></p> <p>Certification as an Employment Support Professional (CESP) <i>and</i></p> <p>Experience providing job search assistance or similar employment related services and/or relevant education.</p>	\$85

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<b>Job Placement Assistance</b>	A referral to a specific job resulting in an interview, whether or not the individual obtains the job. Provisional hire with the State and Schedule A for Federal placements are included in this category.	National Certificate in Employment Services (CES), <i>or</i>  Certification as an Employment Support Professional (CESP) <i>and</i>  Experience providing job placement or similar employment related services and/or relevant education.	\$85
<b>On-the-Job Supports</b>	Support services provided to an individual who has been placed in employment in order to stabilize the placement and enhance job retention. Such services include job-coaching, follow-along, follow-up and any specific job retention services requested by the DVR Counselor.	National Certificate in Employment Services (CES), <i>or</i>  Certification as an Employment Support Professional (CESP) <i>and</i>  Experience providing on-the-job supports or similar employment related services and/or relevant education.	\$85
<b>Customized Employment</b>	Services involve a blend of flexible strategies that result in the provision of individually negotiated and designed services, supports and job opportunities that lead to an employment outcome of customized employment, including self-employment. A key factor in this service is the presence of employer negotiation, including customizing a job description based on current needs of the employer and the employee.	National Certificate in Employment Services (CES), <i>or</i>  Certification as an Employment Support Professional (CESP), <i>or</i>  Completion of customized employment training: <a href="http://www.griffinhammis.com">www.griffinhammis.com</a> or <a href="https://aktclms.org">https://aktclms.org</a> <i>and</i>  Experience providing customized employment, job placement or similar employment related services and/or relevant education.	\$85
<b>Business Development Services</b>	Services to individuals in the pursuit of self-employment, telecommuting and small business operation outcomes including technical assistance, market analyses, development of business plans, and the search for available resources.	Self-Employment Training.  Training information is available at: <a href="http://www.griffinhammis.com">www.griffinhammis.com</a>	\$85

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<b>Financial &amp; Work Incentive Advisement</b>	<p>Assessment of an individual's basic financial and benefits situation in relation to employment. Provides basic information about work incentive possibilities and financial planning.</p> <p>Determines need for more in-depth services such as Benefits Analysis and Counseling.</p>	<p>Completion of Financial &amp; Work Incentive Navigator Training.</p> <p>Contact UAA/CHD at: <a href="mailto:Larrisa@alaskachd.org">Larrisa@alaskachd.org</a> or the Trust Training Cooperative at: <a href="https://aktclms.org">https://aktclms.org</a> for training information.</p>	\$85
<b>Benefits Analysis &amp; Counseling</b>	<p>Services generally include completing a thorough analysis of the impact employment will have on an individual's benefits. The use of work incentives such as the development of PASS Plans and identifying possible work alternatives are often explored. To provide benefit counseling one must successfully complete nationally approved training and field assignments.</p>	<p>Completion of approved training and certification as a Community Work Incentive Coordinator (CWIC). CWIC training is available through Virginia Commonwealth University: <a href="https://www.vcu.edu/">https://www.vcu.edu/</a>.</p> <p>Annual, ongoing training and review is required.</p> <p>For details contact UAA/CHD at: <a href="mailto:Larrisa@alaskachd.org">Larrisa@alaskachd.org</a> or call (907) 264-6279.</p>	\$100 or \$450 flat rate option
<b>Assistive Technology Services</b>	<p>A service that directly assists an individual in the selection, acquisition or use of an assistive technology (AT) device. Services may include evaluating needs, selecting, designing, fitting or adapting AT devices, and providing training or technical assistance. AT is a specialized service that generally requires specialized training and/or experience.</p>	<p>Experience providing AT services or devices, or similar services and/or relevant education or credentials such as an AT Certification.</p>	\$85

DVR counselors authorize the purchase of these services only from CRPs who meet the qualifications described in the *DVR Standards for Community Rehabilitation Programs* and have a signed agreement with DVR to provide such services. DVR does not license, certify or register service providers.

The rates listed are for CRPs who meet the requirements. If CRPs have yet to meet the requirements, probationary rates may apply. The CRP may be placed on a Corrective Action Plan (CAP) at probationary rate levels if they do not meet satisfactory performance.

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**For information on: Contact:**

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CES: Association of Community Rehabilitation Educators at: <http://acreducators.org>  
 CVE or CRC: Commission on Rehabilitation Counselor Certification at: (847) 944-1325 or <https://www.crccertification.com>  
 PVE: Professional Vocational Evaluators Registry: <https://pveregistry.org>  
 CESP: Certification as an Employment Support Professional: <https://apse.org/cesp-central/>  
 DVR Standards for CRPs: <http://www.labor.state.ak.us/dvr/crps-resources.htm>  
 CRP Code of Ethics: <http://www.labor.state.ak.us/dvr/crps-resources.htm>

**Probationary Requirements:**

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1. Education & Experience
  2. Training
  3. Performance

**Probationary and Standard Rates:**

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Probation Level 1:	\$50/hour (\$80/hour for Benefits Analysis). Has 1 of the 3 requirements listed above in "Probationary Requirements". Must complete any certificates and training, have successfully completed 3 Authorizations for Purchase (AFPs), and receive VRM approval before advancing.
Probation Level 2:	\$65/hour (\$90/hour for Benefits Analysis). Has 2 of the 3 requirements listed above in "Probationary Requirements". Must complete any certificates and training, have successfully completed 3 AFPs, and receive VRM approval before advancing.
Standard:	\$85/hour (\$100/hour or \$450 flat rate for Benefits Analysis, \$100/hour for Vocational Evaluations). CRP has the required education, experience, training, and is performing acceptably.

**Other information:**

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Exception Rates: This may be used for a living differential or Provisional CRPs. Exception Rates are arranged between the CRP Specialist and the VRM.

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Provisional Status: CRP must complete a Provisional CRP application, it is valid for up to 3 clients, and the rates and reporting requirements are negotiable depending on the VRC's and VRM's needs.

**Definitions:**

AT = Assistive Technology	CWIC = Community Work Incentive Coordinator
CEC = Customized Employment Certification	Discovery = Discovery Training Certificate
CES = National Certificate in Employment Services	PVE = Professional Vocational Evaluator
CESP = Certificate as an Employment Support Professional	Self-Employment = Self-Employment Training
CPWIC = Community Partner Work Incentive Counselor	COMS = Certified Orientation & Mobility Specialist
CRC = Certified Rehabilitation Counselor	VRC = Vocational Rehabilitation Counselor
CVE = Certificate as Vocational Evaluator	VRM = Vocational Rehabilitation Manager

**For additional information on Alaska's CRP program:**

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CRP Specialist  
 Department of Labor and Workforce Development  
 Division of Vocational Rehabilitation  
 PO Box 115516  
 Juneau, AK 99811-5516  
 (907) 465-6932  
 Website: <http://www.labor.state.ak.us/dvr/crps-resources.htm>  
 Email: [dol.dvr.crp@alaska.gov](mailto:dol.dvr.crp@alaska.gov)