

# Alaska Quarterly Contribution Report Change Notification Sheet

(Return this page **only** if you have changes listed below.)

ALASKA DEPARTMENT OF LABOR  
AND WORKFORCE DEVELOPMENT  
EMPLOYMENT SECURITY TAX  
P.O. BOX 115506  
JUNEAU, AK 99811-5506

Relay Alaska: (800) 770-8973  
Toll free: (888) 448-2937  
Phone: (907) 465-2757  
Fax: (907) 465-2374

**Name and address:**

**Complete the information below:**

Date: \_\_\_\_\_

Account number: \_\_\_\_\_

Federal ID number: \_\_\_\_\_

Quarter ending date: \_\_\_\_\_

If you have any changes, please complete and return this page. For assistance, contact your field office or central office listed below or email [esd.tax@alaska.gov](mailto:esd.tax@alaska.gov).

Anchorage (907) 269-4850  
Fairbanks (907) 451-2876  
Juneau (907) 465-2787

Kenai (907) 283-0350  
Mat-Su (907) 707-1790  
Central Office (888) 448-3527

ADDRESS CHANGES

Mailing address \_\_\_\_\_

Alaska physical address \_\_\_\_\_

- TELEPHONE NUMBER CHANGE \_\_\_\_\_
- ADD/CHANGE FAX NUMBER \_\_\_\_\_
- ADD/CHANGE EMAIL ADDRESS \_\_\_\_\_
- CLOSE ACCOUNT, CONTINUING BUSINESS WITH NO EMPLOYEES  
DATE LAST WAGES PAID \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- CLOSE ACCOUNT, DISCONTINUED BUSINESS, NO SUCCESSOR  
DATE LAST WAGES PAID \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- NAME CHANGE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- ENTITY CHANGE (type of change) \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- FEDERAL ID NUMBER CHANGE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_
- OWNERSHIP CHANGE \_\_\_\_\_ EFFECTIVE DATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(New owner's name and address) \_\_\_\_\_

EXPLANATION OF OWNERSHIP AND FEDERAL ID NUMBER CHANGES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Signed:** \_\_\_\_\_ **Title:** \_\_\_\_\_

**Printed name:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Phone number:** ( ) \_\_\_\_\_ **Ext:** \_\_\_\_\_